

BROADCASTING AND RECORDING OF BOARD MEETINGS

Broadcasting

Photographic and electronic audio and video broadcasting and recording devices may be used at regular and special Board meetings legally open to the public according to the following guidelines.

- A. Photographing, broadcasting and recording meetings are permitted only when all parties involved have been informed that cameras, broadcasting and/or recording devices are being used.
- B. Persons operating cameras, broadcasting and/or recording devices must do so with a minimum of disruption to those present at the meeting. Specifically, the view between Board members and the audience must not be obstructed, interviews must not be conducted during the meeting and no commentary is to be given in a manner that distracts Board members or the audience.
- C. The Board has the right to halt any recording that interrupts or disturbs the meeting.

The Board may make the necessary arrangements to make audio and video recordings of all regular meetings and any special meeting that it deems appropriate.

Recording

In an effort to maintain complete accounts of Board meetings, the Board shall record all public Board meetings. The audio recording and record of voting will constitute the full minutes of the meeting according to Ohio Revised Code 121.22.

The Treasurer shall be responsible for recording the meetings, including access to recordings. The recordings shall be made available to members of the Board and the public during normal business hours.

The procedures for taping Board meetings is as follows:

- A. All regular and special Board meetings are recorded.
- B. All executive sessions shall not be recorded unless it is a student appeal case and required by law.

- C. The President of the Board of Education shall announce at each Board meeting, and it shall be placed in the Board agenda, that the Board meeting is being recorded.
- D. Audio recordings will be made available to the public upon request.