

### **NEW BOARD MEMBER ORIENTATION**

The Board shall provide an orientation program for its members-elect. The primary purpose of this program is to acquaint the members-elect with the procedures of the Board and the scope of its responsibilities and to assist them to become informed and active Board members.

The Board, Treasurer and the administrative staff assist each member-elect in understanding the Board's functions, policies and procedures before the member-elect takes office.

The following techniques may be employed to orient new Board members.

- A. Selected materials, Board policies, regulations and other helpful information are furnished the member-elect by the Superintendent.
- B. Immediately after the general election, the member-elect is invited by the Board to attend Board meetings.
- C. The Treasurer provides agendas and other materials pertinent to meetings and explains the use of the materials.
- D. The incoming member is invited to meet with the Superintendent and other administrative personnel.
- E. The Board makes an effort to send newly-elected members to workshops and in-service programs developed for new members.