

### **INTER-DISTRICT OPEN ENROLLMENT**

Each principal shall notify the Superintendent by March 1st of the programs and classrooms which have space available for students from other districts and for tuition students.

The Superintendent shall be responsible for informing other districts of the availabilities for inter-district enrollment by May 1st.

Projected enrollment of resident-school students and other district students are to be determined by the Superintendent no later than June 30th.

#### **Application for Admission**

- A. The number of openings in a particular program for students from adjacent districts will be determined by optimum size for a particular program, classroom/school building, or grade level.

The optimum size of a particular program, classroom/school building, or grade level is the number of students from other districts that can be accommodated after native students have been enrolled, without increasing District expenditures.

- B. Applications for admission from students from other districts must be submitted to the Superintendent in this District.
- C. Applications from students from other districts will be accepted between May 1<sup>st</sup> and June 15<sup>th</sup>.
- D. When a student from another district or his/her home-school requests an application s/he is to be informed of the prerequisites for each program or course of study in which enrollment is sought. No student from another district will be enrolled in a program or course of study who has not met the prerequisites established for District students.
- E. Applicants will be notified by July 10<sup>th</sup> regarding their acceptance for the academic year.
- F. Students from other districts will be accepted on the basis of the date of receipt of the application – however, other school district students previously enrolled in the District, and their siblings, shall receive preference over first-time applicants.
- G. The applications of students from other districts shall be revoked in reverse order of acceptance (last in-first out) if enrollment, at any time prior to the start of the school year, of a new home-school student or an application from a tuition

student, brings the enrollment of District students to the optimum size. However, students from other districts who have begun the school year shall be allowed to complete the school year.

- H. Applications from students from other districts who have an I.E.P. shall not be considered if the District is not currently providing the services called for in the I.E.P.
- I. Revocations of an application or transfers back to the students' home schools will be in reverse order of the date received.
- J. The parents of the student from other districts, as well as the principal of his/her home school, will be notified regarding whether the student is accepted.
- K. The District shall not discriminate against any disabled student (IDEA or 504). The District shall not be required to provide any services or adapt any facilities not already provided to disabled, resident native students. If a student from another district becomes disabled under Section 504 or the staff finds out that a student from another district is in need of services in accordance with an I.E.P., it will provide appropriate services. The student, however, must agree to attend the District school at which the needed services are currently available. If any services must be obtained elsewhere, the Superintendent shall notify the other district to determine if it wants to arrange for the services or have the District arrange for them at the other district's expense.
- L. Enrollment in a program or school shall be subject to an agreement that transportation of the student from the other district to the school or to a scheduled in-District bus stop is provided for by the student, his/her parents, or the other district. Exceptions to this requirement are permissible, with the Superintendent's permission, for disabled students.
- M. To the extent permitted by applicable statutory and case law – applications from students from other districts may be rejected if the racial balance of the other district or this District's program, classroom, or school would be negatively impacted.
- N. Applications from students from other districts may be rejected if the student has been suspended or expelled for ten (10) consecutive days or more during the academic term of application or the preceding academic term.
- O. Students must be enrolled in their district of residence prior to acceptance in the open enrollment program.

- P. Parents/guardians/custodians must submit proof of residency and legal proof of custody of a student to the Superintendent's office to be eligible to open enroll into the District.

LEGAL REFS: O.R.C. §3313.98

Adopted: August 10, 2017

**STREETSBORO CITY SCHOOLS**

**Open Enrollment Application**

Please note that you must apply for Open Enrollment each year. The District will notify you, in writing, of approval or denial of this request by July 10<sup>th</sup>.

Student Name: \_\_\_\_\_ Sex: Male \_\_\_ Female \_\_\_  
(First and Last Name)

Date of Birth: \_\_\_\_\_ SY: \_\_\_\_\_ Grade: \_\_\_\_\_

Resident School District (City/School Name): \_\_\_\_\_

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Reason for request: \_\_\_\_\_

Has this student recently been expelled or suspended for 10 or more days? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when and why? \_\_\_\_\_

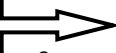
Does this student have an IEP or 504 Plan? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, a copy of the IEP or 504 MUST be attached to this application.

Are you requesting transportation? Yes \_\_\_\_\_ No \_\_\_\_\_

Pick-up/drop-off address: \_\_\_\_\_ Name of Family/Daycare: \_\_\_\_\_

**The Streetsboro City School District is NOT responsible for providing bus service to students attending under the Open Enrollment Policy. The District may consider transportation only within the District limits or if space on a bus is available.**

**Important:**  **A copy of the child's birth certificate and proof of residency must accompany this form in order for it to be processed.** (deed, lease/mortgage agreement, utility bill, current home owner or renter insurance policy, current tax bill, current driver's license or paycheck with current address)

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p>In order for this application to be considered for approval, it must be received in the office of the Superintendent <b>NO LATER</b> than <b>JUNE 15<sup>th</sup></b>. Qualified applicants will be admitted in the order that completed applications are received, based on building, grade level, and program capacity.</p>	<p><b>Return this form to:</b> <b>Attn: Superintendent's Office</b> <b>Streetsboro City Schools</b> <b>9000 Kirby Lane</b> <b>Streetsboro, Ohio 44241</b></p>
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**For Office Use Only:**

\_\_\_\_\_ New Application \_\_\_\_\_ Renewal Application Date/Time Received: \_\_\_\_\_

Approved \_\_\_\_\_ Rejected \_\_\_\_\_

Reason for Rejection: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_